

Kiltearn Community Council



Minutes –

Held in Ante Room, Diamond Jubilee Hall

Held on Tuesday 12th December 2023.

PRESENT

Elected Members	John McHardy (JM) Shelagh Dennett (SD) Annelie Graham (AG) & Minute Taker Mike Finlayson (MF) Sarah McNair (SM) Gabrielle Buist (GB) Susan Crookes (SC)
Highland Council	Cllr Pauline Munro
Public	John Ross Adrian Clark Pete McNair

Item Discussion

Cllr Pauline Munro chaired the start of the meeting and resided over the nominations of the post holders.

1 Apologies/Welcome

1.1 Apologies noted from Mandy MacLeman (MM).

2 Newly appointed Committee

2.1 Nomination of post holders

Chairperson – AG nominated John McHardy, seconded by SM, agreed by JM

Treasurer – JM nominated Shelagh Dennett, seconded by SC, agreed by SD

Secretary – SM nominated Annelie Graham, seconded by SC, agreed by SG

Vice Chair – SM nominated Mike Finlayson, seconded by AG, agreed by MF

Accountant / audit – agreed by all that Lynn Bell should continue in this role

2.2 Constitution of Standing Orders

Agreed & signed

2.3 Associate Membership

It was agreed that this would be considered at the next meeting.

2.4 Youth Membership

It was agreed that this would be considered at the next meeting

2.5 Meeting schedule

It was agreed that the meetings would take place on the second Tuesday of every month.

2.6 Previous committee members

Particular thanks was extended to the previous committee members for all their hard work and input.

As newly appointed Chairperson, John McHardy now took over as Chair of the meeting.

3 Previous Minutes/Matters arising

The minutes of the meeting of 10th October 2023, were agreed as proposed by JM and seconded by SD.

4 Issues for the new Committee to consider at the next meeting:

- Consider Associate membership & Youth membership of KCC
- Agree the Honorarium payments.
- Grant application process – how frequently applications are considered. SM agreed to redo the application form to make it more user friendly. Cllr Pauline Munro will get a copy of the Alness Community Council grant form for comparison. **SM**
- Village Officer
- Public toilets – Cllr Pauline Munro agreed to look into this further and also establish if a possible site owned by MDW could be used.
- Bus shelter – Cllr Pauline Munro agreed to enquire further about this ongoing and unresolved issue.
- Sports Centre – Cllr Pauline Munro agreed to speak to Steve Walsh to ask Catriona Fraser to attend a KCC meeting to discuss options.
- Storage container
- MF asked if signs could be made up warning motorists about walkers & cyclists. GB said she would also look to see if the funding for Tri-shaw signage could be done jointly with this in mind. **GB**

- Safer road layout/usage at school for drop off / pick up.
- New Jubilee Hall junction issues. Highland Council have promised to re-look at this next month. Cllr Pauline Munro agreed to speak again to John Swanson.
- MF advised that there will be a consultation on the 20mph limits and KCC should put in their views. Possible opportunity to put this out to the public for consideration.
- Neighbourhood Watch. Acting Sergeant Harry Milton to be approached to discuss what is involved in implementing this scheme.

Finance

5

The account summary was distributed – SD will ask Lynn Bell for a further breakdown of figures given. **SD**

Balances are £80,623 & £85,368

Honorarium

6

The annual Honorarium payments have currently been:

Chairman	£330 – with Payment transferred to Annelie
Secretary	£302
Treasurer	£330
Book Keeper	£275

SD will find out how much the Highland Council grant is for these payments. **SD**

Access to Minutes & publicity

7

Adrian Clark raised a point that he was not able to easily access the Minutes on the KCC website and it is not up-to-date. The Minutes on the noticeboard are too hard to read.

Actions:

- There are two websites, so the old one needs to be deleted. **AG**
- The new website needs to be kept up-to-date with the latest Minutes. AG will liaise with MM to gain access to the website to do this. **AG/ MM**
- Hard copies of the Minutes will be kept in a folder in Cornerstone. **AG**
- The KCC Facebook page will be used more for notifying the public of meetings and information and links to website & minutes. AG to liaise with MM to gain access to the page to do this. **AG/ MM**
- A photo of each Committee member to be put on the noticeboard.
- JM to get access to the KCC post holders email addresses **JM**

8 Dog Fouling

SM will ask the school if they can organise getting the children to create some posters. (Previously agreed that KCC will give £50 to meet the cost of paper, pens, laminating, cable ties etc.)

SM

9 Christmas lights

Thanks to be extended to Hugh for his assistance with the lampposts for the Christmas Lights, Michael Macleod and JM for putting up the new lights and Keith for the Jubilee Hall, Church and Chapel lights.

10 Police Update – No updates given

11 Councillors - No updates given.

12 Black Rock Gorge Bridges

Novar Estate to be approached regarding any delays to the bridge being mended due to ongoing insurance claim.

JM

13 Village Groups

13.1 **Evanton Wood Community Company –** A Solstice Woodland Walk is taking place on 21st December.

13.2 **ECT –** The next Tri-shaw training day will take place on 27th January

14 SSE proposed new power line construction

JM will email Strathpeffer Community Council for latest update

JM

15 Matters previously raised / not resolved but not discussed at today's meeting:

- Highland Council Local Development Plan
- Windfarm proposal at Fannyfield. JM was to contact Invicta informing that KCC agreed that they would be welcome to come and discuss the proposed windfarm project but not talk about community benefit.
- Rail Halt – JM was to contact Frank Roach for any further updates one year on.
- Bollards on the cycle way

JM

JM

16 Next meeting: Tuesday 9th January 2024

The Chair thanked those present for their attendance.