

# Kiltearn Community Council

## Minutes of Meeting



Held on Thursday 21 February 2019, 7pm at The Diamond Jubilee Hall

### PRESENT

#### Members

Hector Munro (HM) Chairman  
Ralph Mercer (RM) Treasurer  
John McHardy (JMCH) Secretary  
Anne Macdonald (AM)  
Cai MacIver (CM)  
Michael MacLeod (MM)

#### Highland Councillors

Cllr. Carolyn Wilson (Cllr CW)

<u>Item</u>	<u>Discussion</u>	<u>Action</u>
<b>1</b>	<b>Apologies/Welcome</b>	
1.1	Apologies were noted from Shelagh Dennett, Police Scotland, Cllrs. Maxine Smith, Mike Finlayson and Pauline Munro.	
<b>2</b>	<b>Previous Minutes/Matters arising</b>	
2.1	The minutes of the meeting held on 15 January 2019 were agreed, proposed by MM and seconded by AM with a note to record that PAT testing of the Hall had yet to be completed.	
2.2	<b>Bus Stop.</b> Noted that Gary Urquhart (Highland Council) had responded on the evening of the previous meeting to confirm that the repairs to the Bus stop shelter were planned but that he awaited the manufacture of metal brackets.	
2.3	<b>Christmas Events.</b> Confirmed that a meeting would be held (possibly 19 <sup>th</sup> March) to hopefully form a Committee to take forward organisation of events.	
<b>3</b>	<b>Diamond Jubilee Hall</b>	
3.1	Agreed to accept the quote for resurfacing the Hall floor and noted that the Hall would be closed for a week to allow the works to be undertaken.	AM
3.2	AM reported an apparent downturn in bookings and consequently reduced	

income.

3.3 AM reported that the front door had been left open. It was agreed that key holders should be reminded to check that the door is locked. AM

3.4 The Secretary reported that MacLeod and MacCallum had been appointed to act for KCC in the transfer of the Hall to ECT

3.5 AM reported that a “sleep over” event would be held by the Brownies and that suitable precautions had been taken such as additional smoke detectors.

3.6 Report from Meeting with ECT Officer Bearers. MM recorded a non-financial interest in the ECT, being a Director of the Trust. The Secretary reported back on discussions held between Officer Bearers of ECT and KCC, noting/agreeing that:-

**Community Plan.** Agreed that quotes would be sought from facilitators who could assist in the preparation of such a Plan. – **Action;** by JMCh & ECT to seek quotes/proposals. JMCh

**Management up to transfer.** Suggested that the KCC should maintain a management role for 6 months as part of a “soft” transfer. Proposed that a caretaker/cleaner could be employed by KCC with joint management by ECT and KCC for the 6 month period. Agree that Hector and Ralph would discuss with Anne who it hoped would be prepared to play a role in future management of the Hall. – **Action;** to be discussed further between ECT and KCC. HM

**Revenue Grant.** Simon confirmed that ECT would employ their best endeavours to secure revenue funding but that they would hope that the KCC would agree “deficit” funding for up to 5 years. – **Action;** Noted

**Building Survey.** Agreed to seek 2 quotes for a building survey. – **Action;** Noted and agreed to accept the lowest quote received from Caledonia Building Services, which was in the sum of £790 + £0.45 per mile + VAT. JMCh

**Legal Fees.** Noted that ECT request that KCC meet reasonable legal expenses. – **Action;** Noted

**Accounts.** KCC to supply accounts that demonstrate income and expenditure for Hall. ECT noted that they had not been invoiced for use of Hall for AGMs. – **Action;** RM to pass over what is available. RM

**Painting.** Noted that clarity over ownership of painting required. – **Action;** HM to seek a view from The Highland Council HM

**Trustee to work with ECT.** ECT requested that one of the existing Trustees act work alongside ECT to assist with development of the transfer.

Hector and Ralph declined – John agreed to accept provided this is agreed by KCC and on the basis that his role would be advisory. – **Action;** Agreed JMcH

#### **4 Police Report**

4.1 Apologies were noted from Police Scotland who had supplied a written report which was read out at the meeting.

#### **5 Correspondence**

5.1 **Evanton Wood.** Noted that a poster had been received which highlighted an event designed to engage with people living with dementia.

#### **6 Finance**

6.1 RM presented an update on finance at month 10 of the financial year highlighting the variances of income and expenditure between the current and previous years. RM noted that the difference between the income and expenditure of the DJ Hall indicated a deficit of £136 compared to the previous year.

6.2 RM reported that the Beinn Tharsuinn Fund amounted to £8,449.15. Noted that 2 outstanding application yet to be determined (although noted that only one known to KCC). Agreed that RM should check with Secretary of Fund. RM

6.3 Noted that the KCC may be able to ask that the Beinn Tharsuinn Fund is transferred to KCC for direct management by KCC. Agreed that this should be an agenda item for the next meeting. JMcH

6.4 Cllr Wilson congratulated the Treasurer on the clarity of his accounts and presentation.

#### **7 Councillor's Report** (including answers to questions raised).

7.1 Councillor Wilson reported back that the Highland Council had set a budget and confirmed that the papers are available on the Highland Council's website.

7.2 Concerns were raised over the condition/appearance of a Council house garden near the Teandallon park. Cllr Wilson advised that such concerns should be raised via the Council's website. It was noted that a link exists within Evanton online.

7.3 Cllr Wilson noted that a football team intended to submit a Planning application seeking consent to site temporary units on the football pitch. Noted that the Group may seek assistance of the KCC in making the application.

7.4 The Parent Council of the Primary School were congratulated on being successful in securing a substantial grant (£19,000), through Aggregate Tax

Monies, to assist in forming a playpark at the School.

7.5 Councillor Wilson was thanked for her attendance.

## **8 Village Groups**

8.1 **Evanton Social & Evanton Group.** AM reported on recent activities or those planned including:-

**Storehouse Dinner**, a successful event appreciated by senior citizens who had attended.

**Planting bed**, the Group will take over maintenance of the circular bed opposite the Shop.

**General Village Improvements**, including fencing and environment improvements which the Group hoped could be undertaken in partnership with Community Payback. Agreed that KCC would assist in meeting the cost of materials for the fence between the pavement and the caravan park.

8.2 **Evanton Community Trust.**

The current Chairperson, Mandy McLeman, reported that the former Chairperson, Simon Hindson, had stood down and that the next Board meeting would be held on Monday 25 February.

Mandy reported that good progress had been made on the update of Catriona Fraser's book which is planned to be re-published in 2020.

8.3 **Evanton Community Wood Company**

Noted that construction of the shelter in Mag's Wood had progressed and that the Wood is being used by many Schools including Kiltearn Primary.

## **9 Other Business**

9.1 **Evanton Online.** Gary Payne, as editor of the newsletter, confirmed that the deadlines for articles for the next edition will be Mid April.

9.2 **Fyrish Hill Race.** AM confirmed event would be held on 18 May.

9.3 **Fyrish Hospice Walk.** AM confirmed that the event, which is open this year to men and woman, will take place on 25 May.

9.4 **KCC Constitution.** It was confirmed that the KCC acted within a "standard" CC framework which is available on the Council Website.

9.5 **Flower Baskets.** Agreed that the KCC would advertise for person to maintain the baskets (possibly a young person). Gary Payne offered to

advertise on Evanton Online.

9.6 **Entrance Feature.** AM suggested that the stone, recovered from the Glenglass Bridge could be used to erect a roadside feature.

9.7 **Next meeting:** agreed as **Tuesday 12th March 2019**, 7pm at the Diamond Jubilee Hall.

There being no other business the meeting closed at 8.30